

# Tri-County Green Business Program



## Waste Reduction Activities

1. Complete a self-assessment of your waste produced using the [Waste Assessment Form](#)
2. Stock only compostable, recyclable, and/or reusable kitchenware for staff use. Avoid styrofoam, plastic and paper disposable items
3. Purchase paper, pens, textiles, and other office supply products with at least 30% post-consumer recycled waste
4. Compost food and organic waste
5. Use recycled or remanufactured laser and copier toner cartridges. Recycle used cartridges
6. Eliminate individual bottles of water for employees and customers. Install onsite water filtration or use bulk bottled water, or even better... drink tap water!
7. Establish relationships with refreshment vendors that have sustainable, local or organic products and missions. Reduce individually wrapped snacks
8. Reduce unwanted [mail](#)
9. Develop mailing/promotional activities that require no envelopes (postcards, fold and mail)
10. Purchase used or refurbished equipment and furniture
11. Offer incentives to customers who bring their own coffee mugs, to-go dishes, or reusable bags and encourage employees to do so
12. Recycle everything possible, set up bins for staff and customers
13. Purchase janitorial paper (toilet paper, tissues, and paper towels with a minimum 50% post-consumer recycled content)
14. Make 2-sided printing and copying standard practice by setting a default feature
15. Eliminate use of plastic bags in retail use