

# Tri-County Green Business Program



## Pollution Prevention Activities

1. Assess your office to develop an inventory of hazardous materials used regularly (cleaning products, building maintenance products, pesticides, fertilizers) and identify ways to decrease use and find safer alternatives. (Call the City of Helena Transfer Station, 447-8082 for disposal of hazardous substances no longer needed)
2. Work to improve indoor air quality. Adopt purchasing or remodeling standards that require the use of low volatile organic compound (VOC) paint, carpeting and furniture and install quality air filters that trap airborne pollutants.
3. Collect items that are prohibited from the garbage (batteries, CFLs, cell phones and other electronics, etc.) and institute a program for their safe disposal.
4. Develop incentives for employees who carpool, use public transit, or ride bikes to work (i.e. designated carpool parking spaces, discounted bus fare, promote Bike Walk Month).
5. Encourage bicycling to work by offering rebates on bicycles bought for commuting, provide secure bike storage, or provide employees a stipend or subsidy for bicycle maintenance.
6. Offer lockers and showers for employees who walk, jog or bicycle to work. Provide your own, or subsidize the cost of locker rentals and shower passes at a nearby health club.
7. Keep the company vehicles well maintained to prevent leaks and minimize emissions; encourage employees to do the same with personal vehicles.
8. Develop a fleet greening plan and provide criteria for buying new and efficient vehicles
9. Hold meetings via telecommunications and facilitate carpooling for offsite meetings
10. Establish a baseline for business travel and track it going forward
11. Purchase renewable energy on an ongoing basis from your energy provider
12. When sourcing with a commercial printer, request vegetable or other low-VOC inks
13. Purchase environmentally safe cleaning products. Educate and inform cleaning staff of your eco-friendly preference
14. Request that your pest control or landscape contractor reduce use of pesticides and/or use less-toxic pesticides